

**TABULATION OF QUALIFICATIONS**

RFQ NO.: 11-029  
 TITLE: PROFESSIONAL SERVICES SOLICITATION FOR CITY ATTORNEY FOR CITY OF PENSACOLA

OPENING DATE: August 16, 2011 OPENING TIME: 2:30 P.M.	BEGGS & LANE, RLLP	LITVAK BEASLEY & WILSON, LLP	MESSER LAW FIRM, PA & MESSER LAW FIRM, PC
DEPARTMENT: Administration BRIEF DESCRIPTION	Pensacola, FL	Pensacola, FL	Pensacola, FL & Birmingham, AL

Fee Options

Monthly Retainer/General Legal Svcs	*\$30,000-\$50,000 (City meeting attendance, routine contract/ legal doc review, municipal ordinance & resolution review)	**\$37,500	\$12,500
Monthly Salary (Incumbent Staff retained) Assistant City Attorney Legal Assistant			\$5,720.00 \$5,331.73
Hourly Rates/Other Services Attorneys Paralegals	\$200-\$275 \$100	^Litigation \$250.00 \$65.00	Litigation \$245.00
Hourly Rate/Development Proposal Review Attorneys Paralegals	\$200-\$275 \$100	^Contract Attorney Services \$250.00 \$75.00 (contracts, legal documents, ordinance & resolution, charter review)	
Bond Financing Transactions	case by case basis	n/a	n/a
Issuance of Title Insurance	standard rates set by Office of Insurance, FL Dept of Financial Services	n/a	
Copy costs	15¢ per page	deducted from retainer	
Miscellaneous day-to-day expenses (telephone, correspondence, travel)	included in retainer	deducted from retainer	
Participation in City meetings/workshops	included in retainer	\$650 fixed fee	
Outside Counsel Services	n/a	billed to City on monthly basis	
Fee Cap per Contract Year: (exclusive of legal fees to outside counsel)	n/a	\$430,000	

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 \*not included: legal services provided to ESP, Airport, Police/Firefighters pension funds; substantial non-recurring projects, real estate transactions, and matters not otherwise specifically defined under general legal services.

\*\*retainer funds not used will be returned to City or carried forward into next contract year.

^deducted from retainer  
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