

## Mandy Bills

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**From:** Dick Barker Jr  
**Sent:** Tuesday, February 28, 2012 5:30 PM  
**To:** Bill Reynolds  
**Cc:** John Asmar; Derrik Owens; Al Garza  
**Subject:** FW: Main Street Project  
**Attachments:** Main St Cost Breakdown.pdf; Main St Council Action.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

Per your request, attached is an accounting to date with estimated future costs for the Main Street Project. Derrik and Al have reviewed and made comments. Council has approved a budget for the project of \$1,490,000 (see attached Committee Items). Including Expenses and Encumbrances, we are currently short by \$427,498.75. If we expend all of the estimated future costs we would be \$595,228.33 short. I have identified available balances of a total of \$518,511 which would leave us short by \$71,717.33 if all of the future costs are expended. To utilize these available balances an item should be presented to Council for their approval.

A quick look at the overage seems to be that the Committee Item awarding the Contract to Roads Inc. only addressed a budget for that particular contract and did not fully fund a 10% contingency for this contract as approved in the Recommendation. Therefore, all the other items listed from vendors other than Roads, Inc. no appropriations were made.

I am available to meet with you, Al and Derrik at your convenience to discuss the Main Street project.

On another subject, you mentioned this morning about the opening of Government Street at 9<sup>th</sup> Avenue. Al Garza is currently working with Derrik Owens to identify funding from the FY 2012 Local Option Gasoline Tax appropriations. Note: all of the funding for the FY 2012 projects was identified in the FY 2012 Budget approved by Council and this project was not on that list. Therefore when funding is identified for the Government Street/9<sup>th</sup> Avenue project, an item should be presented to Council for their approval.

Richard Barker, Jr.  
CITY OF PENSACOLA  
Chief Financial Officer  
P. O. Box 12910  
222 West Main Street  
Pensacola, FL 32502  
(850) 435-1830

For Non-Emergency Citizen Requests, Dial 311 or visit [Pensacola311.com](http://Pensacola311.com)



## Mandy Bills

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**From:** Bill Reynolds  
**Sent:** Tuesday, February 28, 2012 5:42 PM  
**To:** Dick Barker Jr  
**Cc:** John Asmar; Derrik Owens; Al Garza  
**Subject:** Re: Main Street Project

I can not fathom how we can be almost 600k short. Gentlemen we have an unbelievable and absolutely unacceptable situation. I am dumbstruck. We will meet tomorrow so I can be in a position to brief the Mayor. At the end of the day, I can assure you all that there will be repercussions. This is a major failure.

*Sent from my Verizon Wireless Phone*

-----Original message-----

**From:** Dick Barker Jr <RBarker@cityofpensacola.com>  
**To:** Bill Reynolds <BReynolds@cityofpensacola.com>  
**Cc:** John Asmar <jasmar@cityofpensacola.com>, Derrik Owens <DOwens@cityofpensacola.com>, Al Garza <AGarza@cityofpensacola.com>  
**Sent:** Tue, Feb 28, 2012 23:30:24 GMT+00:00  
**Subject:** FW: Main Street Project

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## Mandy Bills

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**From:** Bill Reynolds  
**Sent:** Tuesday, February 28, 2012 6:04 PM  
**To:** John Asmar  
**Subject:** RE: Main Street Project

I believe it was Barker for the most part. He originally said some thing didn't need to be approved. Plenty of blame to go round, but Al certainly contributed and Derrik approved. I am stunned. All 3 need to go. This is yet another Dick screwup. I haven't been able to understand how he kept his job after the 3.2 mil issue in 2008.

*Sent from my Verizon Wireless Phone*

-----Original message-----

**From:** John Asmar <jasmar@cityofpensacola.com>  
**To:** Bill Reynolds <BReynolds@cityofpensacola.com>  
**Sent:** Tue, Feb 28, 2012 23:59:41 GMT+00:00  
**Subject:** RE: Main Street Project

Unbelievable. How?

John F. Asmar,  
Chief of Staff




City of Pensacola  
222 W Main St.  
Pensacola FL 32502  
850-435-1626

[www.cityofpensacola.com](http://www.cityofpensacola.com)

Citizen Non-Emergency Support Line - Dial 311



**MEMORANDUM**

**TO:** William Reynolds, City Administrator  
**FROM:** Richard Barker, Jr., Chief Financial Officer   
**DATE:** March 1, 2012  
**RE:** Main Street Reconstruction Project – Process Improvement

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As a follow up to yesterday's meeting, it has been determined that additional reclassification of expenditures were required which brought the project within current appropriations. Council action therefore will not be required to cover expenditures or outstanding encumbrances.

In order to prevent an over budget situation from occurring in the future, I recommend that the following be implemented:

1. Total Budget presented on Committee Items – When reporting actual and budget information for a project to City Council, the responsible department will report on the Committee Item all costs relating to the project including the external contracts amounts and ancillary charges (such as engineering and internal personnel costs).
2. Department responsibility – one department be responsible for any given project. The responsible department will process all pay requests including purchase orders (POs) and request for payments (RPs) and will be held accountable for such. This will not prevent more than one City department from working on any given project; it will simply place financial control with a single department.

The following control has been implemented as it relates the City's financial software system, Eden, which allows for a block on accounts if an encumbrance or expenditure will cause such account to go over budget. The budget block function has been activated for the Local Option Sales Tax Fund at the project level, the Local Option Gas Tax Fund at the project level with the exception of street rehabilitation and in the Stormwater Capital Projects Fund at the cost center level as there are no project accounts used in this fund. With the implementation of the electronic payment of invoices process, which began last month, the budget block function is being implemented in phases for all departments. This will provide a preventative rather than reactive control.

Should you concur with the recommendations in items one and two; the departments will need to be notified.

If you would like to discuss further, please contact me.