

RESOLUTION NUMBER R2025-_____

A RESOLUTION ESTABLISHING THE ESCAMBIA COUNTY BAY CENTER AND ENVIRONS ADVISORY COMMITTEE; DEFINING DUTIES, COMPOSITION, AND ORGANIZATION OF THE COMMITTEE; ENACTING REGULATIONS FOR THE CONDUCT OF MEETINGS OF THE COMMITTEE; PROVIDING FOR A STAFF LIAISON; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Escambia County Board of County Commissioners recognizes the importance of input and collaboration relative to improvements to the Bay Center and the surrounding area; and

WHEREAS, the Board finds that an advisory committee that may assist the Board with decisions concerning the conceptual and financial challenges associated with improvements to the Bay Center would serve a public purpose; and

WHEREAS, at a Committee of the Whole Workshop of the Board of County Commissioners held on April 3, 2025, the Board expressed interest in establishing an Escambia County Bay Center and Environs Advisory Committee.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Escambia County, Florida, that:

SECTION 1. RECITALS.

The foregoing recitals are true and correct and incorporated herein by reference.

SECTION 2. ESTABLISHMENT.

The Escambia County Board of County Commissioners hereby establishes the Escambia County Bay Center and Environs Advisory Committee (BCAC).

SECTION 3. DUTIES OF THE COMMITTEE.

The BCAC shall make recommendations to the Escambia County Board of County Commissioners regarding issues relating to improvements to the Bay Center (the "Facility") and any other related issues as may be requested by the Board of County Commissioners, including, but not limited to, the following:

- A. Potential Facility renovations, additions and improvements;
- B. New amenities, programs or partnerships for the Facility;
- C. Coordination with the Florida Department of Transportation and Federal Highway Administration, where appropriate;
- D. Parking, transportation infrastructure, and traffic management;
- E. Aesthetics and functionality of the Facility and surrounding area, including both publicly and privately owned properties;
- F. Future growth and improvements of the area, to include possible funding sources; and

- G. Concerns of community stakeholders, including citizens, vendors, the City of Pensacola, Pensacola-Escambia Promotion and Development Commission, Downtown Improvement Board, Florida West, Pensacola Ice Flyers, LLC, SMG, Escambia County School District, Pensacola State College, and the University of West Florida.

SECTION 4. COMPOSITION.

The BCAC shall be composed of eleven (11) voting members. All members of the BCAC shall be electors of Escambia County. The members shall be as follows: the Mayor of Pensacola, or appointee; a City Councilperson appointed by the City Council; the County Administrator, or appointee; a County Commissioner appointed by the Board of County Commissioners; the DIB Executive Director; a representative of SMG; an appointee of Florida West; a designee from the Pensacola Ice Flyers; a designee from Visit Pensacola; a citizen who resides in the incorporated area of the City of Pensacola and approved by the Board of County Commissioners; and a citizen who resides in the unincorporated area of Escambia County and approved by the Board of County Commissioners. All appointments shall be subject to confirmation by a majority vote of the Board of County Commissioners. There will be no term limits for a member to serve on the Committee.

SECTION 5. OFFICERS AND TERMS OF OFFICE.

- A. Chairman. The BCAC shall elect a Chairman by a majority vote of the Committee to preside at all meetings. The Chairman will serve a term of one year. There will be no term limits for a member to serve as Chairman.
- B. Vice-Chairman. The BCAC shall elect a Vice-Chairman by a majority vote of the Committee to preside and act on behalf of the Chairman during his or her absence. The Vice-Chairman will serve a term of one year concurrent with the Chairman's term. There will be no term limits for a member to serve as Vice-Chairman.
- C. Termination of a BCAC Member. Should any member cease to be an elector of the County or cease to occupy the office or position of responsibility set forth in his or her appointment, he or she shall cease to be a member of BCAC and shall be replaced by the appointing authority. Members of the BCAC may be removed by the Board of County Commissioners on the recommendation of the appointing authority. Additionally, the BCAC shall recommend to the Board of County Commissioners the removal of a member who accrues three (3) unexcused absences from a regular meeting of the BCAC during the calendar year. Absences may be excused by a majority vote of the members present at any meeting.

SECTION 6. REGULAR MEETINGS.

The BCAC shall establish a schedule of regular meetings, which shall be held at least quarterly.

SECTION 7. QUORUM AND VOTING.

Six (6) members shall constitute a quorum for the purpose of conducting business. Each member shall exercise one (1) vote for all matters subject to a vote of the BCAC. All matters shall be decided by a majority vote of members present. No member shall abstain from voting unless the member has a conflict of interest.

SECTION 8. SPECIAL MEETINGS.

The BCAC Chairman may call a special meeting on his or her own initiative and shall call a special meeting on the request of any three (3) members.

SECTION 9. LOCATION OF MEETINGS.

The BCAC meetings shall be held in a public facility of sufficient size to accommodate those present and at such other locations as the BCAC may determine from time to time.

SECTION 10. RULES OF PROCEDURE.

The BCAC shall conduct its meetings in accordance with the current edition of *Robert's Rules of Order*, except to the extent that any provision thereof is inconsistent with this Resolution.

SECTION 11. SUNSHINE LAW.

The BCAC shall be subject to, and each member shall be responsible for compliance with, the Florida's Government in the Sunshine Law and the Florida Public Records Act.

SECTION 12. AGENDA.

The Assistant County Administrator or designee shall, after consultation with the Chairman, prepare an agenda for all meetings. Any BCAC member may request that a matter be placed on the agenda. The agenda and related materials shall be distributed at least one (1) day prior to the meeting date.

SECTION 13. MINUTES.

Minutes shall be kept of each BCAC meeting. The minutes of each meeting shall be submitted for the approval of the members at the next regular meeting. Each written summary shall reflect the persons in attendance, items discussed, each action taken at the meeting, and the vote of the members on each item presented at the meeting.

SECTION 14. NOTICE OF PUBLIC MEETING.

Notice of regular or special meetings of the BCAC and the time and location of each meeting shall be published to the public.

SECTION 15. RECOMMENDATIONS.

The BCAC shall provide all recommendations, as approved by a majority vote of the BCAC, to the Board of County Commissioners.

SECTION 16. STAFF LIAISON.

The Assistant County Administrator or designee shall serve as the staff liaison for the BCAC. The staff liaison shall provide support as necessary to carry out the purposes and

objectives of the BCAC. The staff liaison shall identify issues and alternatives that may relate to the BCAC's policies, goals, or programs and bring such matters before the BCAC for consideration.

SECTION 17. BYLAWS.

The BCAC shall adopt appropriate bylaws consistent with the provisions of this Resolution, if the BCAC determines necessary.

SECTION 18. EFFECTIVE DATE AND SUNSET OF COMMITTEE.

This Resolution shall become effective immediately upon adoption by the Board of County Commissioners. The BCAC shall sunset at midnight, May 15, 2026, unless otherwise extended by majority vote of the Board of County Commissioners.

ADOPTED this _____ day of _____, 2025.

BOARD OF COUNTY COMMISSIONERS
OF ESCAMBIA COUNTY, FLORIDA

Michael S. Kohler, Chairman

ATTEST: PAM CHILDERS
Clerk of Circuit Court

BCC Approved: _____

By: _____
Deputy Clerk

(SEAL)

Approved as to form and legal
sufficiency.

By/Title: _____
Date: 5/8/25