

REIMBURSEMENT DETAIL REPORT
PENSACOLA LITTLE THEATRE
CHARACTER BUILDING THROUGH BUILDING CHARACTERS
FISCAL PERIOD 3/1/2024 - 2/28/2025
CONTRACT # RFP#2022-03 / Out of School Time

Reimbursement Period: 01/01/2025 to 02/28/2025
Approval Date:
Method Of Payment:
Last Export Date:

Salary Header									
Category / GL Account	Original Budget	Amended Budget	Current Request	YTD Request	Requested	YTD%	Balance	Remaining	YTD%
Salary Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Expense Header									
Category / GL Account	Original Budget	Amended Budget	Current Request	YTD Request	Requested	YTD%	Balance	Remaining	YTD%
Capital Expenditures									
Equipment	9,000.00	9,000.00	0.00	9,000.00	100.00	0.00	0.00	0.00	
Category Totals:	9,000.00	9,000.00	0.00	9,000.00	100.00	0.00	0.00	0.00	
Insurance									
Property Insurance	2,310.00	2,000.00	575.38	2,000.00	100.00	0.00	0.00	0.00	
Category Totals:	2,310.00	2,000.00	575.38	2,000.00	100.00	0.00	0.00	0.00	
Other Operating									
Salaries and Wages	18,550.00	24,000.00	5,450.00	24,000.00	100.00	0.00	0.00	0.00	

Expense Header									
Category / GL Account	Original Budget	Amended Budget	Current Request	YTD Request	YTD Requested YTD%	Balance	Remaining YTD%		
Benefits	2,500.00	3,500.00	1,000.00	3,500.00	100.00	0.00	0.00		
Printing and Binding	2,500.00	4,800.00	4,322.81	4,800.00	100.00	0.00	0.00		
Office Supplies	5,000.00	8,000.00	6,709.98	8,000.00	100.00	0.00	0.00		
Professional Development	4,000.00	4,000.00	3,129.90	3,129.90	78.25	870.10	21.75		
Client Transportation	22,400.00	3,152.88	0.00	3,152.88	100.00	0.00	0.00		
Building Maintenance	48,000.00	0.00	0.00	0.00	0.00	0.00	0.00		
Program Supplies	18,740.00	26,547.12	7,038.56	23,053.41	86.84	3,493.71	13.16		
Category Totals:		121,690.00	74,000.00	27,651.25	69,636.19	94.10	4,363.81	5.90	
Expense Totals:		133,000.00	85,000.00	28,226.63	80,636.19	94.87	4,363.81	5.13	
Salary and Expense Totals:		133,000.00	85,000.00	28,226.63	80,636.19	94.87	4,363.81	5.13	
Adjustment Payments									
Adjustments Applied to this Reimbursement			Amount						
Total:			0.00						
Net Amounts (Includes only the current reimbursement)									
Net Adjustments:			\$0.00						
Net Reimbursement:			\$28,226.63						
YTD Amounts (Includes YTD plus the current reimbursement)									
YTD Amount Owed:			\$0.00						
YTD Salary and Expense + YTD Amount Owed:			\$80,636.19						
YTD Allocation Balance:			\$4,363.81						
Narrative									
Date User Narrative									