

EVENT INFORMATION

Name of Event: BOOTS FOR MATT DERRY
 Date(s) of Event: 12/5/25 to 3/6/26 SEE DATES BELOW Park Name: MLK PLAZA
 Hours of Use - Arrival Time: 4:00pm Event Start Time: 4:30pm Event End Time: 9:00pm Departure Time: 9:30pm
 Will you be decorating? ☐ YES ☒ NO If Yes, How? _____ Estimated Attendance: 100

CONTACT INFORMATION

Name: Victims of Stalking or Aggravated Stalking
 Address: _____
 Phone: _____
 Address Confidentiality Program

ADDITIONAL DOCUMENTS

If this park is being rented by a tax exempt or non-profit organizations the following documents must be submitted with this application.

501(c)3 Documentation ☐ YES ☐ NO - Tax Exempt Certificate ☐ YES ☐ NO

PARK RENTAL QUESTIONNAIRE

If event requires any of the below items you may be required to provide additional paperwork, complete a Special Event Permit,

Will equipment from the City of Pensacola be needed? ☐ STAGE ☐ BARRICADES ☐ BLEACHERS ☐ YES ☒ NO
 Will tents larger than 10' X 10' be erected? ☐ YES ☒ NO
 Will stages be erected? ☐ YES ☒ NO
 Will you require the use of water on-site?
 Please be aware that not all parks have access to water. ☐ YES ☒ NO
 Will you require the use of electricity on-site?
 Please be aware that not all parks have access to electricity. ☐ YES ☒ NO
 Will inflatables be used? ☐ YES ☒ NO
 Will there be amplified sound? ☐ YES ☒ NO
 Will animals/pets be allowed at event? ☐ YES ☒ NO
 Will food or non/alcoholic beverages be sold or given away? ☒ YES ☐ NO
 Will food be prepared on-site at the event? ☐ YES ☒ NO
 Will alcoholic beverages be sold or given away? ☐ YES ☒ NO

Please provide additional information for all YES answers marked on this agreement.

TABLE & CHAIR SET UP TO PROMOTE NON PROFIT. MAY BRING FOOD
FOR INDIVIDUALS WHO INQUIRE ABOUT ORG.
12/5 12/12 12/19 12/26 1/2 1/9 1/16 1/23 1/30 2/6 2/13 2/20 2/27 3/6

The Park Rental Agreement, all other auxiliary documentation (if applicable), and fees must be submitted to the Parks and Recreation Department located at City Hall 4th Floor a minimum of ten business days prior to the event date. .

Fees are non-refundable. Please see the fee schedule located on page 20.

Please Read and Initial Below - Park Rental Rules and Guidelines

Initial

User shall at User's expense, supply and furnish all personnel, workers, equipment, furniture, furnishings, services, and any and all other things and items that User deems necessary to the success of User's scheduled event, including sufficient portable restrooms to accommodate the public during the period of the event. Provided that electrical and public address system outlets are available, some may be utilized by the user upon making arrangements with the Parks and Recreation Department Special Events Office, 850-436-5670.

User may be required to have liability insurance coverage for and during the scheduled event. Contact Risk Management, 850-435-1731 for more information.

User shall assure that proper City Police protection and all governmental regulations pertaining to the holding of the scheduled event have been fully complied with should scheduled event require the blocking of City streets in the rented park area. User shall contact Parks and Recreation at 850-436-5670 for more information.

User shall remove from the rented park property all equipment, furniture, furnishings, and items placed thereon by User for the scheduled event by no later than the scheduled "break-down" time for the event.

Motor vehicles are prohibited to drive into the park at any time.

Staking of tents, inflatables, or other equipment is not allowed within the parks without prior permission. All damage resulting from staking will be the responsibility of the user.

Glass containers will not be allowed in the park and User shall ensure that all vendors adhere to the "NO GLASS" policy or the vendor may be removed from the event at the discretion of the City.

User shall not affix any signs or objects on any roof or any portion of the exterior of any park facility; make changes to exterior lights, paintings, signs, or displays; install any sign or displays on fence, sidewalks, parking lots, or driveways without prior written permission from the Special Events Office. The User shall submit examples (drawings, computer graphics, site map, etc.) of all proposed signage installations. Any approved signage left on the premises after the end of the event/park rental shall be removed and disposed of at the users/event organizers expense.

User understands that storage of equipment before and after an event /park rental is strictly prohibited.

Refunds will not be issued due to rain. The City will endeavor to reschedule park rentals based on availability. Renters must call within three business days of rain-out date to reschedule.

The undersigned hereby agrees on behalf of the organization, to indemnify and hold harmless the City of Pensacola, its subsidiaries or affiliates, elected and appointed officials, employees, volunteers, representatives and agents from any and all claims, suits, actions, damages, liability and expenses in conjunction with loss of life, bodily injury or personal injury, or property damage, including loss of use thereof, directly or indirectly caused by, resulting from, arising out of or occurring in connection with this activity.

The undersigned also agrees to protect and hold harmless the City of Pensacola, its subsidiaries or affiliates, elected and appointed officials, employees, volunteers, representatives and agents from any and all claims, suits, actions, damages, liability and expenses, present, past or future which may be asserted by this organization, or any member of this organization, or any participant of third party arising out of or occurring in connection with this event.

User agrees to provide full cleanup and accomplish reasonable cleanup of the rented park area utilized. This cleanup operation shall be completed by 12:00pm on the day following the event unless another event is scheduled in the park (then cleanup must be completed directly following User's event). If trash receptacles provided by the City are full, User agrees to dispose of refuse/trash. If the User fails to remove all trash/refuse from the event site, the User will be billed for all fees incurred by the City of Pensacola to remove said trash/refuse from the site or lose their deposit.

User shall be liable for any and all damage done to the property covered by this agreement located in and on the rented park area, regardless of who causes such damage or how such damage is caused, during the period of use contained in this agreement. Further, User shall agree to defend, indemnify and hold-harmless the City, its officials, employees, and representatives for any and all claims caused by or arising out of, in whole or in part, the activities permitted by this agreement.

I hereby attest that the information contained in this contract is true and correct. I agree: (1) if any of the information contained in the contract is found to be false; or (2) should my conduct, or the conduct of any participants or guests not be described in the contract; or (3) should any applicable City, County, State or Federal rules, regulations, codes or laws be violated, this contract shall automatically become null and void and any activity associated with this reservation will immediately cease. If the event has not taken place, the contract will be cancelled.

Community Maritime Park Rentals Only: Per the Multi-Use Facility Non-Exclusive Use Agreement with NFPB, Section 6(b), a Variable Ticket Sales Surcharge will be assessed on all tickets sales for events which take place within the Community Maritime Park. This surcharge will be \$0.50 per ticket sold. Within three business days after the event, the Event Organizer must submit a report detailing the total number of tickets sold on event letterhead, as well as, the total surcharge due. An invoice will be generated and sent to the Event Organization for payment.

Name (please print) **Victims of Stalking or Aggravated Stalking** Signature: **Victims of Stalking or Aggravated Stalking** Date: _____

OFFICE USE ONLY

Agreement Received - Date: 12/4/25 Fee Paid - ☐ YES ☒ NO ☐ CASH ☐ CHECK ☐ CHARGE Amount: _____ Receipt #: _____

Additional Documents Received (if applicable) ☐ 501(C)3 ☐ TAX EXEMPT CERTIFICATE ☐ INSURANCE CERTIFICATE ☐ TENT PERMIT

☐ SPECIAL EVENT PERMIT APPLICATION ☐ OFFSITE PARKING PERMIT ☐ SPECIAL VARIANCE ☐ STAGE PERMIT ☐ EQUIPMENT ORDER FORM

Parks and Recreation Representative Signature: _____ Date: 12/4/25

Victims of
Stalking or
Aggravated
Stalking

HOLD HARMLESS AGREEMENT

For and in consideration of having been granted permission by the City of Pensacola to hold a Special Event within the City of Pensacola limits, the undersigned hereby agrees on behalf of the organization, to indemnify and hold harmless the City of Pensacola, its subsidiaries or affiliates, elected and appointed officials, employees, volunteers, representatives and agents from any and all claims, suits, actions, damages, liability and expenses in conjunction with loss of life, bodily injury or personal injury, or property damage, including loss of use thereof, directly or indirectly caused by, resulting from, arising out of or occurring in connection with this permitted activity. PLEASE HAVE NOTORIZED PRIOR TO SUBMITTING FIRST DRAFT of event application to Supervisor of Special Events.

The undersigned also agrees to protect and hold harmless the City of Pensacola, its subsidiaries or affiliates, elected and appointed officials, employees, volunteers, representatives and agents from any and all claims, suits, actions, damages, liability and expenses, present, past or future which may be asserted by this organization, or any member of this organization, or any participant of third party arising out of or occurring in connection with this permitted event.

By the signature to this document the undersigned acknowledges that it understands the contents of this document and is voluntarily agreeing to its terms.

In witness whereof I have here unto set my hand and seal this 4 day of DECEMBER in 2025.

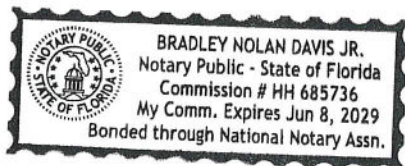
Name of Special Event Boots For Matt Berry

Name of Organization Responsible for Event (Name must match certificate of insurance)

Boots For Matt Berry

Date(s) of Special Event Every Friday

Notary Bradlyn Davis Jr
Signature



(STAMP)

Victims of Stalking or Aggravated Stalking

Signature of Legally Authorized Representative

Victims of Stalking or Aggravated Stalking

Printed Name

Director

Title

OUTDOOR CLEAN-UP FORM

It is understood that clean-up will be performed immediately following the event. Clean-up includes but is not limited to the removal of all garbage, signs, banners, tents, and traffic control devices (i.e. cones, barrels, signs, barricades, and Changeable Message Signs) from the event area, public right-of-way, and/or City property. Clean up must be completed no more than two hours after the completion of the event. Inspection will then be made by a Code Enforcement Officer to determine bond disposition. Failure to adequately clean-up event site may result in forfeiture of full or partial clean-up bond. The undersigned agrees to accept all responsibility for event clean-up. Deposit refunds will be processed in the next available check cycle of the City of Pensacola.

Any large-scale event or festival with 500 or more attendees are responsible for the removal of all event related rubbish/ remains within a two block radius of permitted event space.

Event Name: BOOTS FOR MATT BERRY

Date(s) of Event: 12/5/25 thru 3/6/26 (EVERY FRIDAY)

Event Location: _____

Deposit Amount: ☐ \$500 ☒ Waived

Refund Requested: ☐ YES ☐ NO

Method of Clean-Up: ☐ Outsourced ☒ Self Clean-Up ☐ Volunteers (Describe)

Contact information must be provided for the person in charge of overseeing self-clean-up or volunteer clean-up.

Contact Name: Victims of Stalking or Aggravated Stalking

Contact Phone Number: ON FILE

Victims of Stalking or Aggravated Stalking

Printed Name

Victims of Stalking or Aggravated Stalking

Signature—Responsible Party

Date

12/4/25

NOTIFICATION OF CLEAN-UP METHOD WILL BE PROVIDED TO THE CODE ENFORCEMENT DEPARTMENT.

Public Records Exemptions

The following information is provides a detailed explanation of the sections of your request that were redacted.

Reason	Description	Pages
Victims of Stalking or Aggravated Stalking	Section 741.4651 - The names, addresses, and telephone numbers of persons who are victims of stalking or aggravated stalking are exempt from public disclosure.	1-4
Address Confidentiality Program	Section 741.465 - The addresses, telephone numbers, and social security numbers of participants in the Address Confidentiality Program for Victims of Domestic Violence Program are exempt from disclosure.	1