

**DRAFT Minutes of the WFPL Board of Governance
Regular Board Meeting Held May 18, 2015**

Genealogy Library
5740 N. 9th Avenue
Pensacola, FL 32504

Present:

- Dr. Rebecca Temple, Library Board of Governance, Chairman
- Dr. Rodney Guttman, Library Board of Governance, Vice-Chairman
- David J. Bryant, Library Board of Governance Member
- Frances Yeo, Library Board of Governance Member
- Lynne Tobin, Library Board of Governance Member
- Cynthia Wolfe, M.L.S., Interim Library Administrator

Guest:

- Jack Brown, Escambia County Administrator
- Tom Turner, Escambia County Human Resources Director
- Janice Floyd, Human Resources Supervisor

I. Call to Order

Dr. Rebecca Temple called the meeting to order at 2:00 p.m. A quorum was present.

II. Invocation

Mr. David Bryant gave the invocation.

III. Pledge of Allegiance

Dr. Rodney Guttman led the pledge of allegiance to the flag of the United States.

IV. Approval of Agenda

Motion made by Dr. Guttman, seconded by Mr. Bryant, and carried unanimously, adopting the agenda as prepared.

V. Approval of Minutes

Motion made by Dr. Guttman, seconded by Dr. Temple, and carried unanimously, adopting the minutes of the April 20, 2015 regular meeting.

VI. Chairman's Report - Dr. Temple

- Future information seeking opportunities will be discussed by the Board with option to establish work groups.
- Any meeting items to be discussed will be presented to Ms. Wolfe for the agenda.
- Mr. Brown reminded Board members they have authority as a Board not as individuals.

- Dr. Temple advised that any reports produced will come thru the Library Director for distribution and not through the Board.
- New Board members need orientation and the Board will be creating procedures.

VII. Library Administrator's Report - Ms. Wolfe

- A centralized method of gathering statistics has been implemented system wide.
- An automatic handicap accessible door has been installed at the Century Branch
- The library is re-establishing contact with Florida Public Archeology Network to exhibit their displays within the library. Dr. Guttman spoke to the projects readiness to rotate through the library system.
- Summer Reading Club begins June 1st!

VIII. Friends of the Library Reports

- Friends of WFPL report was passed out.
- Mr. Bryant spoke for the Friends of the Library in reference to the Impact Grant. It was tabled until they know they have the support of a new director. The deadline is June 30.
- Friends of the Southwest Branch Library report budget was available.

IX. Unfinished Business

None.

X. New Business

Review of Library Director Applications

- Twenty three (23) Applicants Total
- There were fifteen (15) Qualified and eight (8) Not Qualified Applicants.
- **Not Qualified Applicants:**
 Bruno, Frank A.
 Fox, Frank G.
 Gillespie, Michael G.
 Lammers, Glenda
 Massis, Bruce Edward
 Walters, Tomie
 Wiggins, Marta L.
 Zera, Mark J.
- **Candidates to be contacted by HR for the Skype1st-round Interviews:**
 1- Bartusik, LisaMarie
 2- Davis, Melissa T.
 3- Gebhardt, Maria C.
 4- Humble, Todd J.
 5- Lolos, Donna M.
 6- Prock, Jana L.
 7- Shader, Robin G.
 8- Wallace, Rachel M.

- **Alternates:**

- 1- McMorran, Charles E.
- 2- Gwinn, Melissa K.

- The interviews will be scheduled for a maximum time of forty five (45) minutes per applicant with a fifteen (15) min. break afterward for housekeeping and a one (1) hour lunch break.
- Each BOG member is to send five (5) questions to Mr. Turner by Wednesday, May 20 ranked in order of importance.
- HR will organize the questions and return them back to the Board members by Friday, May 22 for the final Tuesday, May 26 of ten (10) questions per applicant.
- Dr. Temple reminded the Board that all documents distributed to the Board are to be returned to Mr. Turner.
- Mr. Brown will announce the top three candidates for recommendation by next Thursday, May 28 for scheduling interviews in person.

XI. Public Forum –

- Ms. Bette Hooton spoke to the serving of alcohol in the library and stated that it is done on Thursdays at the State Library in Tallahassee.

XIII. Open Board Discussion –

- Discussion on the June 1 Budget Meeting took place and the meeting is still scheduled.
- Mr. Bryant spoke of the Pensacola Archeology Society organization that has used our Library Meeting Rooms in the past but recently shifted their meetings to another venue due to the hours of the Library being closed.

XIV. Future Meeting Schedule and Location

Special Meeting: “Skype Interviews” Thursday May 28, 2015 8 a.m. – 5 p.m. 221 Palafox Place, Suite 200. Visitors may park in designated 2-hour parking spaces located on the 1st floor of the parking garage. The garage can be entered from either Intendencia Street or Baylen Street.

Special Meeting: “Budget” Monday, June 1, 2015 4:00 p.m.
Genealogy Branch Library 5740 North 9th Avenue Pensacola, FL 32504.

Regular Meeting: Monday, June 15, 2015 4:00 p.m. at the Genealogy Branch.

XV. Adjournment

Motion was made by Mr. Bryant, seconded by Ms. Tobin, and carried unanimously to adjourn at 4:24 p.m.